

2025

# Tuggeranong Netball Association Financial Hardship Policy



TNC-COMP-10  
Version: 1.0  
11 March 2025

## Revision History

Issue	Issue Date	Amendment detail
Issue 1.0	11 March 2025	Policy developed in accordance with Executive decision of 5 March 2024



## Purpose

The purpose of this policy is to facilitate the playing of netball by a member of Tuggeranong Netball Association Inc (TNA), who might not otherwise be able to play due to exceptional difficulties paying playing fees, as the result of personal circumstances beyond the control of the member or their family.

The TNA Committee understands that the payment of fees can be a financial impost for members (and/or their family). However, there are some circumstances beyond the normal that may require special consideration by the TNA Executive.

This policy is designed to facilitate consideration of these circumstances as an exception to benefit both members (and/or their family) and the TNA community.

Applications under this policy shall be made in confidence having regard to any sensitivity involved, in particular, the personal circumstances of the applicant and their family. Any member (and/or their family) who is experiencing difficulty paying fees in any one playing season at TNA may apply for a variation of fee based on their personal circumstances.

Please note that members should approach their respective clubs in the first instance as TNA would expect that the Clubs would also assist those members experiencing genuine hardship in their financial circumstances.

All request received will be subject to assessment by the TNA Sub-Committee as appointed by the TNA Executive Committee.

## PROCEDURES/LIMITATIONS

1. Any member who is experiencing difficulty paying the playing fees may apply in writing to the Secretary for a variation of fee playing requirements.
2. The application shall be made in confidence and based on personal circumstances that are subject to assessment in accordance with procedures outlined in this policy.
3. The application shall apply to fees for a current playing season only. A separate application is required for each playing season whether or not any future application is based on the same or other personal circumstances.
4. The Secretary shall forward each application received for confidential assessment by a Sub-Committee of the Executive consisting of the President, Vice President Administration, and the Treasurer.
5. The Sub-Committee may contact or meet with the applicant (by delegation or as a group) and may require any evidence it thinks necessary to corroborate an application having regard to TNA requirements, the needs of the applicant and sensitivities regarding the personal circumstances.
6. The Sub-Committee shall treat each application as an exception to the TNA Rules and By-Laws and may facilitate payment of fees in accordance with the following alternatives listed in priority order for decision:

- Allow part payment of fees throughout a current season in accordance with a schedule agreed in consultation with the applicant.
  - Reduce the amount of fees to be paid by the applicant.
  - Waive the payment of fees by the applicant for the relevant season only.
7. The Sub-Committee shall advise the applicant in writing regarding its decision, which shall be recorded confidentially by the Secretary for future reference, if required.
  8. The decision taken by the Sub-Committee will be final.
  9. The President shall advise the Executive Committee about any decision to vary payment of fee-paying requirements for an applicant provided that personal details of the applicant and their circumstances are not revealed to committee members.

## COMMENTARY

It is intended the Secretary, who shall receive and process each application and the President, Vice President Administration, and the Treasurer meeting as a Sub-Committee to review each application, are the only club officials privy to the personal circumstances of an applicant. However, the Executive Committee shall be advised in general about any decision taken by the Sub-Committee provided confidential details are not revealed.



It is intended a succinct written summary of each decision will be provided to an applicant who may also be contacted personally to discuss the detail and background of any decision.

The Secretary shall record each application and the written decision for future reference as required.

Any decision to reduce or waive fees should only be made in the more extreme circumstances and every effort should be made to support the paying of the full amount for any fees prior to considering reducing or waiving of a fee.

#### AUTHORITY

Executive Committee Meeting Minutes 5 March 2024.